

Service Committee
January 20, 2009
5:45 PM
Minutes

Call to order: Mr. Paini called the meeting to order at 5:50pm

Roll Call: Present for roll call were Mr. Paini (Chair), Mrs. Turner and Dr. Bender. Also in attendance was Mayor Ebert, Steve Smith (WWTP), Bill Sims (Const. Svcs), Matt Peoples (Public Works), Dick Miller (Urban Forester), Joe Taylor (WTP), Steve Farst (EMH&T) and Ed Snyder (Streets).

Mrs. Turner moved to approve the minutes of the November 17th, 2008 Service Committee Meeting, seconded by Dr. Bender.

VOTE: **AYES:** Mr. Paini, Mrs. Turner, Dr. Bender
 NAYS:
 Motion Carried.

Engineer's Report:

Mr. Farst stated that the 2009 Street Improvement Projects are being worked on.

Bid opening for Thrush Dr Project will be on Friday.

They are working with Mr. Peoples and the schools on the Safe Routes to School program.

Work has begun on the Thoroughfare plan as well.

Staff Reports:

Bill Sims –

The weather has kept activity to a minimum. Work is continuing on the underground utilities at the hospital complex.

The sludge press at the Water Reclamation facility is approx. 65% complete.

Dr. Bender asked about the widening of Eichorn Dr and how that intertwines with the improvements that Meijer had to make. Mr. Peoples stated that Meijer had to devise a concept plan according to our recommendations for the relocation of Hill Road. It would directly connect to Kings Crossing with no intersection. Basil Western would then come to a four –way signaled intersection. When the plans went to the Fairfield County Engineers, they did not like the alignment and believed that the traffic flow was predominately from Basil-Western. Instead of holding up the Meijer, we would enter into an escrow agreement stating that they would redesign the alignment and take away the amount they were going to pay from the amount to be paid for the temporary measures. That leaves \$132,000 under our control to be used for the future relocation of the intersection of Hill Rd / Basil Western.

Matt Peoples –

Gender Road light synchronization has had some deficiencies and we now have those issues fixed. We will meet again with EMH&T to go over new proposed timing.

Ed Snyder –

Remodeling at the Water Reclamation facility is complete for the office of the Public Works assistant.

The guys are working on vehicle maintenance.

Another 150 tons of salt were ordered for a total of 300 tons ordered this year. Mrs. Turner asked about the possibility of ordering and storing more salt so that the price would go down. Discussion ensued.

Dr. Bender noticed that there are fewer potholes this year and thanked the Street Department for their hard work.

Dick Miller –

We are opening sealed proposals for the 2009 Spring Tree planting on primarily Mountain Ash Lane, Edgewater Dr. , Embers Lane, and Walnut Dr in Ashbrook.; Calli St in Canal Cove, Bigerton Bend in Cherry Landing, Hocking Street for storm damaged trees and Hemmingford Drive. There will be many different types of trees used to achieve a great diversity.

We have applied for a grant to clean tires out of Walnut Creek. It was granted in the amount of \$500. We probably have 150 tires in the creek now. A tire sweep was performed last spring with volunteers from Waste Management.

Mr. Miller discovered an American Sycamore along Walnut Creek with a circumference of 246 inches, diameter is 9 feet, height of 139 feet and the average crown spread was 190 feet. It was 500-600 feet west of the Water Reclamation plant. It is the largest living tree in town... probably 200+ years old.

Joe Taylor –

Kirk Brothers was in last week and did work on the permanganate and chlorine tanks.

Verizon wireless contract has been sent to their legal counsel for signatures.

Meter replacement program is continuing. Overall, we are about 88% complete.

Three water main breaks have occurred this winter, all on Kramer Street. This last cold spell, there were 3 calls for frozen pipes inside the house.

A group of White Pines were removed from the NE corner of water plant. There have been issued with them falling down in heavy wind events. They will be replaced with Western Red Cedars.

Steve Smith –

The sludge press was delivered on Thursday and went in with no difficulty.

The weather station Saturday morning showed -14 degrees!

Two sources of storm water were found that are getting into the sewers. 2009 I&I work is being discussed.

Tom Moore has been off for two weeks and will still be off for 6 more weeks with knee surgery.

Pended Items:

08-22 Meijer Agency Agreement

This was discussed by Mr. Peoples earlier.

08-38 Street Light Relocations/Decorations – Matt Peoples, Ed Snyder

Mr. Peoples stated that some investigation into the amount of lights on Waterloo found that they were paid for by Ohio Public Works Commission money and cannot be moved.

Mr. Peoples stated that the Christmas decorations, installation and taking them down comes to about \$21 per light. Mr. Paini asked what the amount was per light throughout the year; including Christmas decorations, flags, flower baskets, etc. Mr. Peoples stated they would look into those numbers and would also look into what it would cost to continue the decorations toward Gender Rd.

New Items for Discussion:

09-01 Quality Control Inspections Contract Renewal – Bill Sims

Mr. Sims stated that this is similar to the contracts we have had with them for the last 10 years. It would be a 2 year contract. Dr. Bender will sponsor the legislation.

Dr. Bender moved to take this to full Council. Mrs. Turner seconded the motion.

VOTE: **AYES:** Mr. Paini, Mrs. Turner, Dr. Bender

NAYS:

Motion Carried.

09-02 Resource International Contract Renewal – Bill Sims

Mr. Sims stated this would also be a two year contract to use Resource International for Construction testing and material testing services. We have used them for 9 years. Mrs. Turner will sponsor the legislation.

Dr. Bender moved to take this to full Council. Mrs. Turner seconded the motion.

VOTE: **AYES:** Mr. Paini, Mrs. Turner, Dr. Bender

NAYS:

Motion Carried.

09-04 2009 CIP project schedules – Bill Sims

Mr. Sims provided a memo with the Street CIP schedule. The Thrush Dr bid opening is Friday and work will be beginning in late March. The 2009 Street Program is in design. It will be advertised on Feb. 18th and they are hoping to come to Council to award the contract on the second meeting in March.

Eichorn Dr. widening and the Canal Point roadway improvements will be advertised on March 11th and will come to Council on the first meeting in April.

09-05 Project Advertisement Revisions – Bill Sims

Mr. Sims stated that we normally advertise in the Columbus Dispatch and the requirement is that we have to advertise the project at least two times which is fairly expensive, at approx. \$1000 each ad. With 3 projects this year, it would be \$6000 just in advertising. Revised Code allows for a single newspaper ad as long as the ad appears also on the website. We have made that administrative change. Additionally, the revised code allows that we could determine that we prefer to run our ad in a trade paper vs. newspaper. The cost would be substantially less and would reach the same audience. This will go to Finance Committee and seek a sponsor there.

09-06 Emergency Lift Station Pump – Steve Smith

Mr. Smith stated that the money is available and are seeking bids for this pump. The pump can serve in lieu of a lift station if there was catastrophic failure. It can also serve for plant pumping. It could be used during power outages. It would be parked at the Route 33 lift station. This is for informational purposes only.

09-07 Engineering Contract – Mayor Ebert, Matt Peoples

A draft agreement was received from EMH&T and is being reviewed by Mayor Ebert, Mr. Peoples and Ms. Osborn.

Old/New Business:

Mr. Peoples stated that the bids for the Tower Maintenance Contract came in over 10% over the Engineer's estimate, therefore it must be rejected. Mr. Hollins and Mr. Peoples are working on re-doing the bid to achieve a better result. It is intended to have this contract in place in this year. Mr. Paini will sponsor the legislation.

Mr. Paini made a motion to take this to full Council. Mrs. Turner seconded the motion.

VOTE: **AYES:** Mr. Paini, Mrs. Turner, Dr. Bender
 NAYS:
 Motion Carried.

Adjournment

Dr. Bender moved to adjourn this meeting of the Service Committee, seconded by Mrs. Turner.

VOTE: **AYES:** Mr. Paini, Mrs. Turner, Dr. Bender
 NAYS:
 Motion Carried.

Time out: 6:35pm